

**About an Organisation**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| |  | | --- | | **Name of the Organisation**        **Postal Address**          **Website**  **FAX** |  |  |  |  | | --- | --- | --- | | **Category** | | | | Private | | MNC | | Govt. | | PSU | | Other |  | | |  | (if other Please specify) | |  |  |  |  |  | | --- | --- | --- | --- | |  | **HR Executive** | **Another Contact Person** | **Alternative Contact Person** | | **Name** |  |  |  | | **Phone** |  |  |  | | **Mobile** |  |  |  | | **Email** |  |  |  |  |  |  |  | | --- | --- | --- | | **Sector** | | | | Core Engg. | Consulting | R & D | | IT | Networking | Marketing | | Other |  | | |  | (if other Please specify) | | |

**Job Profile**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Degree** | **Designation** | **Compensation (per annum)** | | **Bond / Service Contract, if any** |
| **Cost to Company [ CTC ]** | **Take Home** |
| B.E. |  |  |  |  |
| M.E. |  |  |  |  |

**Job Description**

|  |
| --- |
|  |

**Eligibility Criteria**

|  |  |
| --- | --- |
| **CGPA (on 10)** |  |
| **XII %** |  |
| **X %** |  |
| **Age Limits (if any)** |  |
| **Do you consider students with current (Active) / back failures** |  |

**Selection Process**

|  |  |  |
| --- | --- | --- |
| **Shortlist from CGPA** | Yes | No |
| **Shortlist from Resumes** | Yes | No |
| **Technical Written** **Test** | Yes | No |
| **Aptitude Test** | Yes | No |
| **Group** **Discussion** | Yes | No |
| **Technical Interview** | Yes | No |
| **HR** **Interview** | Yes | No |

**To be considered for Recruitment**

|  |  |  |  |
| --- | --- | --- | --- |
| **Discipline** | **B.E.** | **M.E.** | **Number of Students you intend to recruit**  (not necessarily be committed) |
| **Chemical Engineering** |  |  |  |
| **Civil Engineering** |  |  |  |
| **Electrical Engineering** |  |  |  |
| **Environment Engineering** |  |  |  |
| **Mechanical Engineering** |  | Energy Engineering |  |

**Campus Recruitment Procedure**

1. Send the filled in Company JNF Sheet to T&P cell via email/post.
2. Mutually convenient date can be fixed over further communications.
3. Pre-Placement Talk, Written Test, GD, Interviews can be conducted by company on given date(s).
4. Final selection completed on same day and offer letters dispatched to TPO on a later day.

Date:

Place: Sign

(HR Manager/Executive)